

**Job Information**

Department: School of Design and Media

Job role: Lecturer, English for Academic Purposes

Mode: Permanent, full time

**Job Description**

Purpose

To contribute to teaching, and curriculum development in English for Academic Purposes supporting students across all disciplines.

All role holders will have a growing reputation in their field which they will continue to develop. Alongside their primary role of delivering academic English modules, they will contribute to their academic community through scholarly activity, knowledge generation, knowledge exchange, networking, partnerships and collaboration at an institutional, national and international level.

Main Duties and Responsibilities

1. To take responsibility for the development and delivery of teaching, learning and assessment of English for specific academic purposes across Knowledge Hub disciplines, including Design, Media, Engineering & Computing.
2. To demonstrate good practice in teaching, learning and assessment through the use of a wide range of learning resources and appropriate pedagogic practice.
3. To ensure that teaching is informed by current research in the relevant field and develops the ability of students to engage in debate, critical discourse and rational thinking.
4. To contribute to the wider student experience e.g. through personal tutoring, participation in recruitment, and involvement in employability initiatives.
5. To reflect critically on personal teaching practice, implement improvements, and engage actively with the quality monitoring and enhancement processes.
6. To undertake work with a range of external partners and professional bodies/agencies in Egypt and overseas where appropriate.
7. To work effectively as a team member, contributing to committees and working groups, and where appropriate supervising or mentoring other members of staff.
8. To undertake professional development in support of both teaching and research.

**AND** such other duties as are within the scope and spirit of the job purpose, the title of the post and its grading.

**Supervision Received**

Head of School
English for Academic Purposes subject lead

**Supervision Given**

Assistant Lecturers

Instructors

**Person Specification**

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| **ATTRIBUTES** | **ESSENTIAL** | **ADVANTAGEOUS** |
| **Education/Qualifications** | A good Honours Degree and a Masters degree in Applied Linguistics/TESOL or TEAP, a DELTA, or at a minimum a CELTA.PhD in an appropriate subjectDetailed understanding and knowledge of academic theory and/or practice in the teaching of English for academic purposes. | Active membership or fellowship of a professional body (e.g.BALEAP)Recognised teaching qualificationHEA Accreditation |
| **Teaching Experience** | Some teaching experience at higher education level with evidence of successful student learning outcomesExperience of assessing EAP at foundation level or equivalent**Or** (If from Professional practice background) evidence of high quality presentation skills, and evidence of coaching, or mentoring and teaching other professionalsWillingness to undertake a teaching qualification (if not already qualified)  | Evidence of contribution to the wider student experience Evidence of good pedagogic practiceExperience with Egyptian and/or international higher educational establishments |
| **Research** | Experience of working on research projects or contracts, supported by evidence of contribution to appropriate output**Or** (If from Professional practice background) experience of professional practice/consultancy work including evidence of effective application of solutions to business/practice problems, with associated reports or other outputs | Experience of partnership working with external organisationsEvidence of contribution to research group or network or community of practiceRecent, relevant, business experience  |
| **Job-related skills** **and capabilities** | Ability to work independently, to take the initiative, and to innovateCommitment to delivering high quality services to students and external clientsGood organisational skillsSuitable level of proficiency in ICT and understanding of its application to teaching, learning and applied researchAbility to support the development and delivery of professional learning and development programmes and contribute to other commercial activity associated with teaching,Ability to develop and maintain successful external and internal networks to seed relationships for future business collaborations, An appreciation of other cultures; the global reach of the University and its International agenda | Evidence of successful professional networking Some experience of managing or administering  |
| **Interpersonal Skills** | Effective oral and written communication skills in both individual and group situationsAbility to work as a member of a team or groupAbility to relate to students with diverse backgrounds, ages and experienceAbility to relate to a range of external clients and partners of the university from the private/public/voluntary sectors |  |
| **Other Requirements** | Willingness to undertake academic activities in the evening when necessary, and participate in occasional weekend activities such as recruitment days A willingness to travel local, nationally and internationally as required to undertake academic and related activities.Ability to contribute to the development of the curriculum to include international and intercultural experiences | Experience of living/ working abroad Competence in more than one languageKnowledge of Arabic |